

Multifamily, Commercial, Industrial New Construction Electric and/or Natural Gas Service Application



Return instructions: Submit your application, development plan and profile, and certified plat of survey to:

Email: co-non-design-central@we-energies.com

Mail: We Energies Central Group, PO Box 2046, Milwaukee, WI 53201

Fax: 262-574-6401 or 800-632-1460

Questions: Visit we-energies.com or call 866-423-0364

Type of service requested (check all that apply)

New service Temporary electric

Electric Natural gas

Estimated date electric service required: ____/____/____

Estimated date natural gas service required: ____/____/____

If needed, estimated date temporary service required: ____/____/____

Note: Service installation timelines depend on: completion of site visit and design, natural gas transmission or distribution system upgrades, right of way, environmental impacts, easements, permits, inspection, payment and construction requirements, etc. Your service representative will contact you to discuss your application.

Site information

Address / Fire number: _____ Street: _____

City / Town / Village (enter taxing municipality): _____ State: _____ ZIP: _____

County: _____ Development name: _____

Project type: Commercial Industrial Agricultural Multifamily - # of units: _____

Building square footage: _____ Total heated square footage: _____

Current construction stage: Preconstruction Grading/excavating Foundation Framing Finishing Existing

Business type: (i.e., restaurant, retail, etc.): _____ SIC code: _____

*If multifamily or multi-unit commercial building, please provide labeling (e.g., suites, apts, units 1, 2, 3... or A, B, C):

Owner information

Legal business name: _____ Social Security#/Tax ID#: _____ Tax exempt? Y N

Doing business as: _____

Mailing address: _____ City: _____ State: _____ ZIP: _____

Contact name: _____ Additional contact: _____

Phone: _____ Cell phone: _____ Phone: _____ Cell phone: _____

Fax: _____ Fax: _____

Email: _____ Email: _____

Preferred contact method: Phone Cell phone Email Preferred contact method: Phone Cell phone Email

Builder/Contractor information

Legal business name: _____ Company phone: _____

Contact name: _____ Contact phone: _____

Email: _____ Fax: _____

Address: _____ Preferred contact method: Phone Email

City: _____ State: _____ ZIP: _____ Social Security#/Tax ID#: _____

For office use only

Rec'd date _____

Scanned _____ Mtr rdg rte _____ Town code _____ Premise ID _____ AMR? Y N

Gas WR # _____ Gas copy to _____ Electric WR # _____ Elec copy to _____

Cust. ID # _____ Acct # _____ Check instant ID Y N Refer to positive ID Y N

Responsible party

Party submitting this request: Building owner Contractor
Who is responsible for metered energy usage? Building owner Contractor

Primary contact person: Building owner Contractor
Who is responsible for temporary meter charges? Building owner Contractor

Who is responsible for installation/construction charges? Building owner Contractor

Engineering plans

Status: Conceptual Preliminary ____% complete Final Date of plans: _____

Please submit the following layers from your plans:

- Drainage, easements, retention ponds
- Buffer zones and preservation areas
- Topographic lines which establish final grade
- Other areas and easements the utility must avoid
- Exterior wall elevations
- Water
- Sewer and storm sewer
- Wetlands
- Paved areas

Submit your plans and plat of survey in a DGB, DWG, DFX, CAD or PDF format.

Note: Any changes in the plat of survey or plans made during project must be communicated promptly to your We Energies representative. This may result in delays in scheduled construction and/or additional costs.

Are there plans for future development? Yes No If yes, show location(s) on plat or plans.

Engineering firm

Company name: _____ Company phone: _____ Fax: _____
Contact name: _____ Contact phone: _____
Preferred contact method: Email: _____ Phone: (____) _____ (Required for some communications)
Mailing address: _____ City: _____ State: _____ ZIP: _____

Electric service information (Complete this section only if electricity will be provided by We Energies)

Permanent service

Service size: 100 amps 200 amps 320 amps Other _____ amps
Service type: Underground Overhead
Voltage: Single phase 120/240 Three phase 208Y/120 Three phase 480Y/277 Other _____ (approval required)

Temporary service (if required)

Service size: 100 amps 200 amps 320 amps Other _____ amps
Service type: Underground Overhead
Voltage: Single phase 120/240 Three phase 208Y/120 Three phase 480Y/277 Other _____ (approval required)

Fire pump Yes No

Service size: _____ amps
Service type: Underground Overhead
Voltage: Three phase 208Y/120 Three phase 480Y/277 Other _____ (approval required)

Additional notes/requirements

Please complete and submit the attached electric load data form.

Electrical contractor information

Company name: _____ Company phone: _____
Contact name: _____ Contact phone: _____
Email: _____

Natural gas service information (Complete this section only if natural gas will be provided by We Energies)

Gas pressure: (Specify: Standard (7" wc) Elevated (2 psig) Other (specify - 5, 10, etc.): _____ (psig)

- Requests for delivery pressure greater than 2 psig requires submittal of final design calculations. See National Fuel Gas Code (2002 or later edition) for suggested format.
- Check with heating dealer if unsure of pressure; there is a charge for changes to pressure after installation.

Wall construction at meter location Masonry block/brick Poured concrete Metal wall panel Wood frame

Please complete and submit the attached natural gas load data form.

Natural gas contractor information

Heating contractor: _____ Contact: _____

Contact phone: _____ Email: _____

Plumbing contractor: _____ Contact: _____

Contact phone: _____ Email: _____

Location of natural or buried obstacles and customer-owned facilities

It is the obligation of the property owner or authorized representatives to identify and mark any underground facilities. For any above or underground facilities or obstacles on your property, check the appropriate box(es) below and mark the approximate location on your plat of survey or site plan.

- | | | | | |
|---------------------------------|--|---|---|--|
| <input type="checkbox"/> Well | <input type="checkbox"/> Outdoor lighting | <input type="checkbox"/> Sewer lateral | <input type="checkbox"/> Private electric | <input type="checkbox"/> Underground tank/fuel lines |
| <input type="checkbox"/> Septic | <input type="checkbox"/> Steep hill | <input type="checkbox"/> Sprinkler system | <input type="checkbox"/> Drain tiles/downspouts | <input type="checkbox"/> Customer-owned cable |
| <input type="checkbox"/> Trees | <input type="checkbox"/> Retaining wall | <input type="checkbox"/> Wetlands/creeks | <input type="checkbox"/> Sump pump discharge | |
| <input type="checkbox"/> Rock | <input type="checkbox"/> Future building additions, concrete slabs, etc. | <input type="checkbox"/> Other _____ | | |

Note: Natural gas, electric, phone and cable utilities will be located through the Diggers Hotline (WI) or Miss Dig (MI) process as part of the construction procedure. We Energies, and/or its agents, are not responsible for damage to your facilities that are not properly marked with stakes, spray paint or flags before work begins. If you are unable to properly locate and mark your privately owned buried facilities, contractors will do it for a fee.

Environmental information for site

Do you have any wetlands, waterways, ground waters; threatened or endangered species; cultural or historical resources; hazardous spills or materials?

Yes No If yes, please explain: _____

Note: If any of the above are discovered during construction, crew activity will stop, and we will notify you of subsequent action. This may result in delays in scheduled construction and/or additional costs.

Important electric and natural gas service information

- Additional charges for electric and/or natural gas installations apply from Dec. 1 through March 31. To avoid these charges:
 - Option 1: The completed and signed Ready for Service card(s) for electric and/or natural gas service needs to be submitted to We Energies on or before Nov. 1. By submitting the card(s), you are verifying that all service requirements have been met.
 - Option 2: Submit your application for service after March 1.
- 4-foot horizontal and 10-foot vertical separations are required between the natural gas service regulator and sources of ignition or appliance/equipment air intakes. The same separations are recommended in the proximity of operable windows and doors.
- To avoid additional installation charges, electric and natural gas meters should each be located on exterior wall closest to the facilities from which they will be served.
- Clear a minimum 10-foot-wide path along the service route from the property line to the meter location. Make sure obstacles such as dirt piles and construction materials are not in the way.
- Allow approximately 30 days for us to obtain the required permits for electric and/or natural gas service installation.

Surface restoration

After our construction activity is complete, we will backfill with the excavated soil and mound the affected area. Review our restoration practices before submitting your application to better understand what to expect with surface restoration. Visit www.we-energies.com/surfacere restoration to learn more.

Meter location requirements

Indicate the following information on the plans and plat of survey.

- Mark electric meter location(s) with an "E." Number of electric meters required: _____ Public meter? Yes No
Meter location is _____ ft. _____ of _____ corner (Ex: 3 ft. S of NW corner)
- Mark natural gas meter location(s) with a "G." Number of natural gas meters required: _____ Public meter? Yes No
Meter location is _____ ft. _____ of _____ corner (Ex: 3 ft. S of NW corner)
- Separate addresses are required for each meter requested and should be listed on a separate sheet that describes the way addresses will be designated (A-Z, 1-10, etc.).
- Be sure to designate each unit number on the floor plans.
- Choose your meter locations carefully; there is a charge for relocating your meter/service.
- A natural gas pipe trace, if applicable, is required to ensure each meter is serving the correct unit. There is no charge for the initial trace; if additional traces are required, the responsible party will be charged the actual time for the additional visit(s).
- Meter protection is required in traffic areas and will be installed at an additional charge, if necessary.

Additional comments:

Authorization (signature required)

I certify that I own or am the authorized representative of the person(s) who owns the property indicated in this application. I certify the information provided is accurate and I will promptly inform We Energies of any plan revisions. If installation requirements differ from what is submitted on this application, I understand these changes may result in delays and/or an increased cost to me.

Signature: _____ Date _____

Printed name: _____



Electric load data form

**This data is used to accurately size We Energies facilities, so please be as specific as possible.
For your reference see the Electric Service and Metering Manual – www.we-energies.com/partners/builders.**

We Energies work request # (if known): _____

Company providing data: _____ Contact person/title: _____

Preferred contact method(s):

Phone #: _____ Email address: _____

Project street address and city: _____
(Please provide a separate form for each address)

Business type: _____ Days and hours of operation: _____
(e.g., M – F, 8 a.m. to 5 p.m.)

Total building square footage: _____

Total # of electric meters: _____ Unit labeling: _____
(e.g., Suites 300-308, Apts. 101-130, Units 1-4, or A, B, C)

Voltage/amperage per meter: _____

Type of service: (Check one) Underground Overhead

Service size: 200 amps 320 amps Other amps 3000

Voltage: Single phase 120/240 Three phase 208Y/120 Three phase 480Y/277 Other _____ (approval required)

Electric equipment specifications

Connected load:

Total connected load (NEC calculation) _____ kW

Estimated peak demand _____ kW

Planned future growth: estimated timeline _____ Years

Total connected load _____ kW

Estimated peak demand _____ kW

Equipment

- Heating (resistive) _____ kW
- AC/heat pump/refrigeration _____ Tons # of units _____
- Fire pump _____ HP
- Industrial furnace _____ kW _____ kVA or PF: _____
- Solar/energy storage system _____ kW
- Welder _____ kVA or input power ratings: _____ V _____ A
- EV charger(s) _____ kW (total) # of chargers _____
- Other major equipment _____ kW (total) description: _____

Largest motor: Size _____ HP Motor purpose _____
 Running amps (FLA) _____ Starting amps (LRA) _____ or starting kVA _____
 Typical time between starts _____ Hr Min
 Starting method: Line voltage VFD Reduced voltage starter _____ % of line voltage
 Will more than one large motor start at a time? Yes No

Comments:

Please attach any other supporting documentation when submitting this load data.

Return to:

- Email: co-non-design-central@we-energies.com
- Mail: We Energies Central Group, P.O. Box 2046, Milwaukee, WI 53201
- Fax: 262-574-6401 or 800-632-1460

Questions: Visit we-energies.com or call 866-423-0364



Natural gas load data form

This data is used to accurately size We Energies facilities, so please be as specific as possible.

We Energies work request # (if known): _____

Company providing data: _____ Contact person/title: _____

Preferred contact method(s):

Phone #: 847-452-1092 Email address: _____

Project street address and city: _____
(Please provide separate form for each address)

Business type: _____ Days and hours of operation: _____
(e.g., M – F, 8 a.m. to 5 p.m.)

Number of meters at this address: _____ Unit labeling: _____
(e.g., Suites 300-308, Apts. 101-130, Units 1-4, or A, B, C)

Equipment/BTU's per meter: _____

Gas pressure: (Specify: 7" or 2 PSI) Other _____ Generator: Yes No Size: _____ BTU

Type of service: (Check one) New customer Existing customer

Total building square footage: _____ Total heated square footage: _____

Total natural gas load: _____ (BTUs) Estimated annual therm usage: _____

New equipment: (e.g. furnaces, boilers, roof top units, water heaters, stoves, etc.)

Description	Quantity	BTU input/each	BTU TOTAL

Existing equipment not being replaced: (If upgrading)

Description	Quantity	BTU input/each	BTU TOTAL

Please attach any other supporting documentation when submitting this load data.

Additional comments or information:

Return to:

- Email: co-non-design-central@we-energies.com
- Mail: We Energies Central Group, P.O. Box 2046, Milwaukee, WI 53201
- Fax: 262-574-6401 or 800-632-1460

Questions: Visit we-energies.com or call 866-423-0364